



# GRADING ORDER FORM

Name:

E-mail:

Dotto Profile:  Yes  No Phone:

Address:

Amount of Vertical Traditional Grading Cards (\$12 per card):

Amount of Horizontal Traditional Grading Cards (\$14 per card):

Amount of Vertical Vintage Grading Cards (\$14 per Card):

Amount of Horizontal Vintage Grading Cards (\$16 Per Card):

**[This Section only for Dotto Team Members]**

INV  PD

DSI

GRD

AD2C

LBL-O

LBL-M

Seal

PIC

RPT

PCK

**TOTAL CARDS SUBMITTED FOR GRADING:**

CHECK FOR EXPEDITED GRADING (\$12 per card)

CHECK FOR FRONT OF THE LINE SERVICE (\$40 per card)

**Amount of Extra Shipping Insurance for Graded Cards Being Returned**

Send your cards along with this form to:

Dotto Card Co.  
Attn: Grading Team  
6890 E Sunrise Dr #120-134  
Tucson, AZ 85750

## Here is a step-by-step overview of the Dotto Card Co. Grading Service process:

### Pre-Process Recommendation:

Before submitting, it is highly recommended that you create a free Dotto Profile and Membership at [dottocardco.com](http://dottocardco.com) to access Dotto Groups and other features.

### The Dotto Grading Process

#### Step 1: Arrival and Intake Invoicing

Once your cards arrive at the facility, they go through an intake process. At this moment, an invoice is generated and sent to the email address listed on your submission form.

(Note: The process moves forward while awaiting payment, but a critical hold occurs later if payment hasn't been received.)

#### Step 2: Sleeve Removal

Following intake, cards are removed from their protective sleeves. In most cases, the sleeves are cut to ensure the card is removed safely without damage.

#### Step 3: AI Scanning ("Dotto")

The raw card is scanned against a grid to assist the AI in determining centering and corner angles. The AI, named "Dotto," then creates a full 3D scan to identify flaws, wear, damage, or anomalies.

#### Step 4: Human Verification

Dotto (the AI) provides a grading report based on the average of four subgrades. A human Grade Reviewer examines this report to catch any AI errors or misinterpretations and confirms the grade.

#### Step 5: Initial Slabbing

Immediately following the scanning process, the card is placed into its new home, the Dotto Slab, to prevent further human contact.

#### Step 6: Database Upload and Serialization

The processing department uploads card information (excluding the grading report) into the database, and a unique serial number is assigned to the card.

#### Step 7: Label Creation and Authentication

Using info from the database, the corresponding grade label is created through a specialized, mostly handmade process. An Authenticity Sticker with an Authenticity Number is then placed on the label.

#### Step 8: Final Assembly and The Payment Checkpoint

The completed label is carefully added to its designated space within the slab. The slabbed card and label are moved into the queue for Ultrasonic Welding.

**CRITICAL NOTE ON PAYMENT:** If your invoice has not been paid by this point, the card will not enter the welding queue. It will be held until the invoice is paid in full.

#### Step 9: Ultrasonic Welding and Photoshoot

Once payment is confirmed, the slab is ultrasonically welded shut. Post-welding, the card receives a photoshoot for its own unique digital page.

#### Step 10: Packaging and Shipping

Dotto prioritizes getting your cards back to you quickly. The finished cards are carefully packaged and shipped back to the customer immediately after the photoshoot.

#### Step 11: Post-Shipping Digital Updates

Because shipping is prioritized, the following digital steps may occur after you have physically received your graded cards:

- The grading report is loaded into the system.
- The pictures are uploaded.
- The card is assigned to your Dotto Profile.

(Note: If you do not see the card assigned to your profile within two weeks of receipt, please contact [contact@dottocardco.com](mailto:contact@dottocardco.com).)

### Important Notes regarding Grading Criteria

- Unlicensed Cards: If a card is determined to be unlicensed, the physical label, the online report, or both will bear a "UL" stamp.
- Ungradable Cards: By submitting, you acknowledge you have reviewed the grading criteria on the website. If a card is deemed ungradable, your invoice will be adjusted.
- Inconvenience Fee: If a majority of your order is deemed ungradable, an inconvenience fee equal to half the cost of grading may be applied.
- AI is not perfect, and neither are humans. We do our absolute best to catch everything, but there is no guarantee.
- Timing: We do our best to turn around your order as fast as possible. Sometimes delays occur due to larger orders being in queue ahead of you. You may always email [contact@dottocardco.com](mailto:contact@dottocardco.com) to add expediting to your order at any point.